

ESP & Public Programmer (Maternity Cover)

Fixed Term Contract: 3 April 2019–28 February 2020

Hours: 0.6 FTE (22.5 hrs per week, usually over 3 days).

Salary: £15,000 per annum, (£25,000 pro rata).

Application Deadline: Wednesday 13 February 2019.

Interviews: Friday 22 February 2019

Eastside Projects makes art public.

Eastside Projects is an artist run multiverse, which aims to survive, support, attract attention, centre the artist and make civic space. We receive Arts Council England National Portfolio Funding (2018–22), in partnership with Birmingham City University.

We commission, produce and present experimental art practices and demonstrate ways in which art may be useful as part of society. Eastside Projects provides vital infrastructure, supports best practice and works to expand the role of the artist run space.

Alongside imagining, testing and modelling a free public gallery, we are engaged in an expanded range of public activities – we make art, programme events, create production facilities, produce public art projects, generate and apply research and create structures to support artists locally, nationally and internationally. Our ESP programme supports and exercises new models for artists and curators to research, produce and thrive, and develops regional talent with a national and international viewpoint.

Eastside Projects is a practice, a process and a tool. We believe in working collaboratively towards change and do so to support the cultural growth of Birmingham. We do not make art for the public, we are the public that makes art.

To find out more visit www.eastsideprojects.org and www.eastsideprojects.org/esp

The Role

The ESP & Public Programmer collaborates with Eastside Projects' Directors Gavin Wade and Ruth Claxton, other staff and ESP members to devise, produce and deliver a dynamic programme of events, projects and opportunities. Overlapping strands of activity support our diverse membership, and wider audiences, though a combination of Public Programming (talks, events, symposia); Practice

Development activity (workshops, toolkits, socials, Away Days, crits, studio visits); Opportunities (residencies, exhibitions, publications); and national projects (The Syllabus, 3-Phase).

This role is hands on and delivery focused. As ESP & Public Programmer you will:

- Lead, manage and deliver the ESP programme and be at the centre of this community.
- Generate public programming which connects to Eastside Projects' wider curatorial activity and the evolving conditions of contemporary art production.
- Lead events and host guests. You will also be the main point of contact for members so need to be sociable, outgoing and able to confidently build relationships with artists at different stages in their careers, and a wide range of other collaborators, partners and stakeholders.
- Be adaptable and practical, with a proven ability to initiate projects and generate and deliver high quality events programming. Working patterns vary depending on activity and this role will often require you to work unsociable hours so it is preferable that you are based in, or prepared to move to, Birmingham or the West Midlands.
- Have demonstrable knowledge of art practice and networks in the UK.

You will:

- Programme and deliver events and activity focused on critical discourse around contemporary art practice including talks, discussions, seminars, symposia, studio visits and crits.
- Design and produce workshops and other events focused on professional, practice and skills development.
- Manage projects, exhibitions, residencies, publications and other opportunities for, and with, ESP members, taking on a curatorial role when necessary.
- Develop relationships and manage partnerships that connect Eastside Projects and ESP members with practitioners, networks and organisations regionally and nationally.
- Contribute to the strategic development of ESP and support long term planning; developing partnerships, contributing to fundraising bids, evaluating the impact and value of the programme, collecting data and feeding into reporting for funders and project partners.
- Manage all logistical aspects of programme delivery including liaising with speakers and other contributors; identifying technical and staffing requirements; arranging travel, contracts and payments (supported by the Operation Assistant).

- Track ESP members' engagement and ensure records and subscriptions are up to date (supported by the Operation Assistant and Finance Officer).
- Write marketing copy for e-flyers and websites and work with the Directors and Distribution assistant to develop audiences for public programme and members for ESP.
- Represent ESP and Eastside Projects in the gallery and elsewhere, including giving talks about the our work.

Eastside Projects is a free public space that is being imagined and organized by artists. We wish to support and work with individuals who have an active practice as an artist or curator. We want our staff team to reflect the world around us, and welcome applicants from a wide range of backgrounds including those from BAME backgrounds, or who identify as disabled.

Application Process

Please email the following saved **as one PDF** to jobs@eastsideprojects.org with 'ESP & Public Programmer - Job Application' in the subject line of your email.

1. A letter of application detailing why you have applied for this post, why you want to work with Eastside Projects and what experience, skills and approaches you would bring to the role.
2. A copy of your current CV, including your address, contact details and the names and details of two referees. If you require any facilities to attend for interview or carry out the job please specify them in this document.
3. Please also complete our Equal Opportunities monitoring survey which you will find at <https://eastsideprojects.typeform.com/to/P89ZK5>.

Closing date for applications: Wednesday 13 February 2019

Interviews – Friday 22 February 2019

We anticipate the application process will be competitive so unfortunately will not be able to offer feedback to applicants who are not shortlisted for interview.